

## MEDFORD TOWNSHIP PUBLIC SCHOOLS 2017-2018 KINDERGARTEN REGISTRATION INFORMATION

The Medford Township Public Schools will be registering students for the 2017-2018 Kindergarten Class beginning **January 3, 2017 thru April 7, 2017**. Children entering Kindergarten in September 2017 must be five years of age on or before October 1, 2017. Kindergarten Registration is a three step process to be completed by parent(s)/guardian(s):

### **STEP 1**

Parent(s)/Guardian(s) are requested to complete the online **2017 Enrollment Survey Form**, available on the Medford Township Public School Website: [www.medford.k12.nj.us](http://www.medford.k12.nj.us) on or before Tuesday, January 3, 2017.

### **STEP 2**

**Beginning Tuesday, January 3, 2017** parent(s)/guardian(s) may call Ms. Christina Hughes at the **District's Central Registrar's Office, 609-654-6416, press 6**, located in the **Kirby's Mill Elementary School, 151 Hartford Road** to schedule an appointment to complete the registration process. Upon scheduling your appointment with Ms. Hughes, she will send you a Registration Packet that must be completed prior to your appointment. We respectfully request that parents refrain from bringing their child with them to this scheduled appointment. **All registrations should be completed prior to Kindergarten Round-Up.**

Please bring the following documents to your scheduled appointment for your child to be successfully registered:

1. Original Birth Certificate
2. Three (3) proofs of residency in Medford
3. A physician authorized record of immunization for Polio, Rubella, Mumps, Measles, Chicken Pox, DPT, and Hepatitis B
4. A physical examination form completed by your health care provider (date of physical must be after September 1, 2016). This form should be completed as soon as possible, but may be turned in after registration appointment.
5. The completed Registration Packet

### **STEP 3**

**During your registration appointment with Ms. Hughes, you will be asked to sign up for a Kindergarten screening appointment. Kindergarten screenings will take place at your respective school during the week of MAY 1, 2017.**

If you should have any questions prior to your registration appointment, please contact Ms. Christina Hughes, at the above telephone number.