

COMPUTER TECHNICIAN – for the 2016-2017 year to work five hours per day, five days a week to provide support for district technology needs in effort to ensure instructional technology equipment functions effectively.

Duties:

- Assist in the maintenance, service, and repair of all district network peripherals.
- Maintains quality service by enforcing organization technology standards.
- PC hardware repair and installation.
- Windows 7 installation and configuration.
- Application software installation, such as Microsoft Office.
- Repair and maintain network based computers and mobile devices.
- Troubleshoot basic network related problems.

Skills/Qualifications:

Problem Solving, Team-oriented, Quality Focus, Networking Knowledge, People Skills, Software Installation, Hardware Installation, Documentation Skills

Candidate must be proficient in Windows 7 and Microsoft Office 2007 or higher. Applicant should have the following certifications or equivalent work experience: A+ Certification

Please forward your letter of interest and resume to:

Medford Township Public Schools
137 Hartford Road
Medford, NJ 08055

Attn: HR Office

or electronically to: hr@medford.k12.nj.us

Deadline to apply: December 19, 2016